HOW DO YOU REOPEN YOUR WORKPLACE?

CBRE

WORKPLACE RESET

HOW DO YOU BRING YOUR PEOPLE BACK TO YOUR OFFICES?

Following the outbreak of COVID-19 we have had to make considerable changes to adapt to the way we work and manage our businesses. However, starting to plan and look at what a return to 'normality' might look like is crucial in how we manage the next stage for our businesses and our people.

Our team have developed a Workplace RESET process to help you navigate this next stage and ensure you provide a safe and sustainable working environment for those returning to the workplace and continuing to work remotely.

1 // SPACE RESET

How many people can I safely accommodate in my Workspace?

2 // OCCUPANCY RESET

How do I know who to bring back and how?

3 // ENVIRONMENTAL RESET

How do I ensure my building systems help mitigate any spread of Covid-19?

4 // PORTFOLIO RESET

What additional space might I need in the short term?

For each component of the Workplace RESET we have a team of specialists available to work with you and manage the individual requirements for your business. You can engage us on one component or all. When RESET requirements are established our Project and Move Management teams can help you implement any work needed in a fast and cost effective way.

Our team are available to discuss and support you, so please contact us here.

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1 // SPACE RESET

🔍 HOW MANY PEOPLE CAN I SAFELY ACCOMMODATE IN MY WORKSPACE?

We can advise you on how many people you can safely accommodate in your workspace and what adjustments you need to make to comply with guidance on physical distancing.

📄 WHAT WE WILL DO

- We will evaluate your existing floorplans and develop recommendations that reflect current guidance on social distancing.
- From this we will determine the capacity of your building and floors based on the recommended level of physical distancing and how your employees can safely move in, out and around the building over the course of the working day.
- We will identify hot zones (high-touch, food and beverage areas, conference rooms, toilets, etc), and define any physical layout changes needed.

💡 WHAT YOU WILL GET

A report including a set of annotated floor plans, recommendations on space capacity, decommissioning, circulation and the feasibility and cost of implementation.

💬 HOW DO YOU START?

To start or find out more, please contact us here: Workplace Reset.

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2 // OCCUPANCY RESET

🔍 HOW DO I KNOW WHO TO BRING BACK AND HOW?

With your office capacity reduced to comply with physical distancing, we can help you to decide which of your people should remain working from home, which should return to the workplace, and how to phase their return.

📄 WHAT WE WILL DO

To determine which of your people should return to the workplace and which should remain working from home, we will provide a needs assessment to help you analyse:

- Your people's ability to perform their individual roles from home
- Their operational criticality and nature of their role
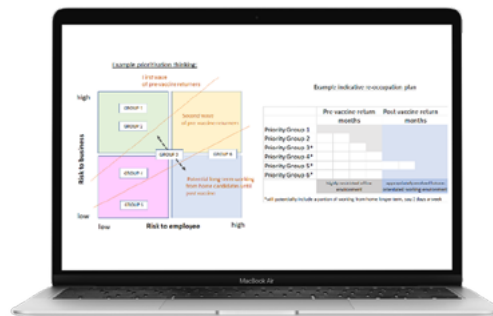- Their personal sentiment on returning to the workplace.

We will align these factors with your adjusted office capacity (in line with social distancing), and your expectations around volumes returning to work.

💡 WHAT YOU WILL GET

We will identify a prioritised schedule of which people should remain working from home, and which should return to the workplace. We will then advise on how you would phase and structure bringing your employees back to the workplace to minimise the risk of exposure to Covid-19.

💬 HOW DO YOU START?

To start or find out more, please contact us here: Workplace Reset.

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3 // ENVIRONMENTAL RESET

HOW DO I ENSURE MY BUILDING SYSTEMS HELP MITIGATE ANY SPREAD OF COVID-19?

We can provide an expedited and thorough assessment of your workplace which will review your systems to mitigate the risk of potential Covid19 transmission routes such as ventilation and air conditioning systems.

WHAT WE WILL DO

- We will audit your mechanical, electrical and plumbing systems to determine the risks of spread of Covid19 associated with your services installations.
- We will make practical recommendations in accordance with current Government and WHO guidelines to help to reduce those risks.
- We will identify a list of measures that you can implement within your existing systems in the most cost-effective manner.

WHAT YOU WILL GET

Our team will provide expert technical advice and produce a report identifying the risks, recommended measures, and the feasibility and cost of implementation.

HOW DO YOU START?

To start or find out more, please contact us here: Workplace Reset.

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4 // PORTFOLIO RESET

🔍 WHAT ADDITIONAL SPACE MIGHT I NEED IN THE SHORT TERM?

Should you need to bring more people back to the workplace than you can safely accommodate with physical distancing, we can advise you on what additional short term space you will need, and identify this for you in the market.

📄 WHAT WE WILL DO

Through the Space and Occupancy RESET we can determine how much additional space you need.

- We can support you to find the flexible space you need, and provide you with costed options by price, location, amenity and critical services.
- We can assess the legal position and risks involved with taking on additional flexible space, along with any specific amendments you would need – for example to comply with social distancing.

💡 WHAT YOU WILL GET

We will deliver you real time costed alternatives to provide you with the space you need to keep your business running.

💬 HOW DO YOU START?

To start or find out more, please contact us here: Workplace Reset.

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