



Request for Quotation

Executive Coaching Support

Background

Uniform is a creative company founded in Liverpool in 1998. Our clients include world class architects and developers such as Foster & partners, Zaha Hadid and Canary Wharf Group, and global brands such as Primark, Innocent, Ideal Standard and FedEx. We employ approximately 60 people and have revenues of approx. £4m.

Requirement

Uniform is embarking on a period of sustained and rapid growth across our two business units, a brand consultancy (www.uniform.net) and a creative agency for property and place (www.uniform.studio).

To support our growth ambition, we are seeking a provider to support 6 board members with one to one Executive & Strategic Coaching, scope approximately 3 days per individual split over multiple sessions. The provider must demonstrate the skills, knowledge and understanding of how best to deliver this work to meet our requirement.

This will help unlock the potential impact of our leaders whilst driving commercial growth across the business.

The practitioners should have an intimate understanding of what motivates leaders in creative services businesses and know how to support them in improving their resilience, communication and impact.

Chemistry fit will be vitally important so the provider should be able to show how they will adapt their approach to work with our leaders at different levels and in different functions.

Deliverable Timescale

February 2021 – May 2021

Indicative Budget

£20,000 + VAT

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Quality/ Technical Merit (50%)

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

Delivery Timescale (20%)

Supplier must demonstrate they can deliver the requirement to timescales above.

Cost/Value for money (30%)

Does supplier offer value for money. This will not necessarily be the cheapest quote.

Scoring Methodology

4 Excellent	Proposal meets and in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above, limited to max 5 pages, and should include summary Coach profiles, scope and format of support proposed and average day rates.

Deadline and Submission

Proposals are required by January 17th, 5pm, electronically to Nick Howe, Managing Director, Uniform. (nick.howe@uniform.net)

Date Published

7th January 2021

This work is part funded though the European Regional Development Fund.

Conditions of Tender

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.