

GPW Recruitment:

REQUEST FOR QUOTATION: Website

Background

GPW Design Services Ltd trading as GPW Recruitment was established in St Helens in 1973.

Our clients range from blue-chip, multinational organisations that use our recruitment services as part of their corporate strategy, to companies that rely on the flexibility of a recruitment agency to manage their fluctuating workload.

Our reputation as one of the most well-respected recruitment agencies in the North West allows us such opportunities to be of assistance to many clients, no matter how large or small for both permanent and contract/temporary recruitment agencies.

More information about GPW can be found here: www.gpwrecruitment.co.uk

Requirement

We are looking to create a brand new e-commerce website to sell recruitment services.

There will be various recruitment related products sold on this site.

Functionality is important so we will be able to manage the site ourselves.

We are also looking at the provider to manage SEO work for the first 12 months.

Deliverable Timescale

We expect the project to commence no later than 31/05/21, and to be completed by 30/07/21

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Cost 33.33%

Previous Ecommerce Examples 33.33%

Functionality of 33.33%

Scoring Methodology

4 Excellent	Proposal meets and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

Deadline and Submission

Proposals for consideration are required by: 12:00 **on** 23/04/21 either electronically or by post to:

Will Fairhurst

Operations Manager

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This work is part funded by the European Regional Development Fund.

ERDF Indicative Budget

This work will be part funded though the **European Regional Development Fund**. The project falls within the ***£2,500 - £24,999** bracket and therefore, under current Public Procurement Regulations, there is no formal tender procedure, but a detailed written quotation is required.

(*NB this figure is the ERDF regulations figure. IT IS NOT THE BUDGET FOR THIS PROJECT)

Conditions of Tender

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this tender process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.