



Request for Quotation

ISO 9001 ACCREDITATION CONSULTANT

Background

CLP Group FS Ltd are a friendly, professional and highly skilled contracting business. We provide a range of electrical, mechanical and building services to meet our client's Domestic, Commercial, and Industrial needs. We have been serving clients across the North of England for the last six years. We have 56 staff members currently and are continuing to grow.

Requirement

CLP Group FS Ltd are looking to develop management systems that will help us to achieve our goals and aid growth. With this in mind we are looking to obtain ISO 9001:2015 certification through a UKAS awarding body.

We are seeking consultancy support to develop, implement and maintain these systems so they are commensurate with the standard.

We would like to receive quotes for the provision of this consultancy support, with content that clearly demonstrates how the assessment criteria detailed below will be met. The pricing is to include for the certification bodies Stage 1 and Stage 2 fees.

The scope of work must also include the activities and costs associated with the selection of, liaison with, and attendance of accredited certification bodies to conduct the third-party audits necessary to achieve UKAS certification.

Deliverable Timescale

Commencing May 2021 – completion within 6 months.

Indicative Budget

£8,000-£10,000 including certification body fees.

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Quality/ Technical Merit (60%)

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

Delivery Timescale (20%)

Supplier must demonstrate they can deliver the requirement to timescales above.

Cost/Value for money (20%)

Does supplier offer value for money. This will not necessarily be the cheapest quote.

Scoring Methodology

4 Excellent	Proposal meets and, in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

A decision will be based on written quotations only.

Deadline and Submission

Proposals are required by 18/05/21 electronically to CarlAndrew@clpgroupfs.co.uk

Date Published

4th May 2021

This work is part funded though the European Regional Development Fund.

Conditions of Tender

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.