



## **REQUEST FOR QUOTATION**

**Background;** Widd Signs (North West) Limited are planning further development of the St Helens facility adding the following:----

**Requirement;** Aluminium Windows and Doors to Brindley Road

**Ground Floor Unit 11a**

Doorway 1585 x 2340mm dda width door required Windows, Glazed to the top and fixed panel to the bottom (Door and Side Panel)

Windows No Openers – 2no 1200 x 1330mm

Toilet windows 3no 550 x 470mm

Sales Office First Floor

2no 1480 x 960mm two section casement

2no 1200 800mm two section casement

**Ground Floor Unit 11b**

Doorway 1585 x 2340mm Glazed to the top and fixed panel to the bottom (Door and Side Panel)

Windows 2no 1200 x 1330mm

**Ground Floor Unit 11d**

Doorway 1585 x 2340mm Glazed to the top and fixed panel to the bottom (Door and Side Panel)

Windows 4no 1200 x 1330mm

### **Deliverable Timescale**

We expect the project to commence no later than January 2022, and to be completed by March 2022.

### **Evaluation Criteria**

Quotations will be assessed and scored on the following criteria:

**Cost 30%**

Does supplier offer value for money. This will not necessarily be the cheapest quote

**Deliverability Within Specified Timescales 30%**

Supplier must demonstrate they can deliver the requirement to timescales above

**Meeting Specification Details 10%**

Supplier must demonstrate all specifications met

**Supplier Suitability 30%**

Supplier must demonstrate they have the technical capability and experience to deliver the requirement

### Scoring Methodology

4 Excellent	Proposal meets, and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

### Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

### Deadline and Submission

Proposals for consideration are required by: 12 Noon **on** 29 November 2021 electronically, to

[jonathan.hitch@widdsigns.co.uk](mailto:jonathan.hitch@widdsigns.co.uk)

Any queries should be addressed to:

[jonathan.hitch@widdsigns.co.uk](mailto:jonathan.hitch@widdsigns.co.uk) 07875 505934 or [phil.bamford@widdsigns.co.uk](mailto:phil.bamford@widdsigns.co.uk) 07764 866924

**Date Published:-- 15 November 2021**

- 1) **This project is part funded by the European Regional Development Fund. Under current Public Procurement Regulations there is no formal tender procedure, but a detailed written quotation is required**

#### 2) Conditions of Tender

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this tender process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.