



**REQUEST FOR QUOTATION**  
**ISO 9001: 2015 Accreditation Consultancy**

**Background**

Vans North West Ltd is an independently owned Light Commercial Vehicle dealers specialising in the sales, leasing, service and MOT for all makes of new, pre-registered and pre-owned Vans & Light Commercials.

Offering a one-stop shop solution for van customers, it is able to accommodate almost all requirements, including bespoke coach-built bodies, security, ply-lining, specialist fridge / mini-bus conversions, specialist van racking, most van accessories and a vast range of finance packages to suit all van user needs.

Vans North West have recently been appointed Main Agents for the all new state-of-the-art Maxus Light Commercial Vehicle range for the North West of England, covering a territory as far South as Stoke on Trent, as far North as Carlisle, and as far East as Greater and Central Manchester.

For further information on Vans North West Ltd. visit its website [www.vansalesnorthwest.co.uk](http://www.vansalesnorthwest.co.uk)

**Requirement**

This RFQ is for management consultancy services to aid Vans Northwest Ltd with preparing and setting up its systems to gain ISO accreditation for ISO 9001:2015.

As Vans Northwest ltd grows it expects to efficiently demonstrate UKAS accreditation to ISO standards (ISO9001:2015). Equally it will need recognised procedures in place to manage company expansion.

**Deliverable Timescale**

We expect the project to commence no later than 1<sup>st</sup> March 2022 and to be completed by 1<sup>st</sup> May 2022



## Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

|                                |             |
|--------------------------------|-------------|
| <b>Cost</b>                    | <b>40 %</b> |
| <b>Understanding of sector</b> | <b>20 %</b> |
| <b>Clarity of quotation</b>    | <b>10%</b>  |
| <b>Delivery timescale</b>      | <b>20%</b>  |
| <b>Ease of communication</b>   | <b>10%</b>  |

## Scoring Methodology

|                |   |
|----------------|---|
| 4 Excellent    | Proposal meets and in some places exceeds the required standard                                     |
| 3 Good         | Proposal meets required standard  |
| 2 Acceptable   | Proposal meets the required standard in most respects, but is lacking or inconsistent in others     |
| 1 Poor         | Proposal falls short of expected standard   |
| 0 Unacceptable | Completely or significantly fails to meet required standard or does not provide the relevant answer |

## Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

## Deadline and Submission

Proposals for consideration are required by: 1600 Hrs **on 31/12/2021** to:

John Oakes, Managing Director [John@vansalesnorthwest.co.uk](mailto:John@vansalesnorthwest.co.uk)

**Date Published 10/11/2021**

### Important Information

- 1) This work is part funded by the European Regional Development Fund.**
- 2) ERDF Indicative Budget**

This work will be part funded though the **European Regional Development Fund**. The project falls within the **\*£2,500 - £24,999** bracket and therefore, under current Public



**European Union**

European Regional  
Development Fund

Procurement Regulations, there is no formal tender procedure, but a detailed written quotation is required.

**(\*NB this figure is the ERDF regulations figure. IT IS NOT THE BUDGET FOR THIS PROJECT)**

### **3) Conditions of Tender**

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this tender process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.