

REQUEST FOR QUOTATION FOR RENOVATION AND ALTERATION TO EXISTING WORKSHOP FACILITY, DEMOLITION OF INTERIOR FITTINGS AND CONSTRUCTION OF NEW WORKSHOP BAYS

Background Hybrid Technical Services are a private training provider offering apprenticeships and professional training and assessment in Gas, Plumbing and Electrical Installation. We are looking to make some significant investment in the premises, specifically a section of underutilised workshop space, in which we are looking to create a specialised training facility in Green and Renewable Energy technology solutions. This renovation will give Hybrid customers the opportunity to undertake the highest level of professional training in a real working environment and will support the City Region to achieve their Net Zero carbon target in 2040.

Requirement Demolition of some existing interior structures, clear out of facility, timber construction of plumbing bays and mock “smart house” frontage to house renewable energy training equipment. Construction of new classroom facility for professional training and knock through into current facility to open out social and reception space. Fitting of new glass doors and panels to allow view into workshop. Construction of false ceiling and screed to floor then fitting of appropriate flooring throughout.

Deliverable Timescale

We expect the project to commence no later than 31/08/2022 and to be completed by 30/09/2022

Indicative Budget £60-70K

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Cost 20%

Does supplier offer value for money.

Deliverability Within Specified Timescales 40%

Supplier must demonstrate they can deliver the requirement to timescales above

Meeting Specification Details 10%

Supplier must demonstrate all specifications met

Supplier Suitability 30%

Supplier must demonstrate they have the capability to deliver the requirement

Scoring Methodology

4 Excellent	Proposal meets, and in some places exceeds the required standard
3 Good	Proposal meets required standard

2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Deadline and Submission

Proposals for consideration are required by: 12pm **on** 09/08/2022 either electronically to sophie@hybridtec.co.uk or by post to:

Sophie Gilmore,

Hybrid Technical Services, Unit 3, The Boxworks, Heysham Road, Aintree, Liverpool, L30 6UR

Date Published 26/07/2022

- 1) **This project is part of the Liverpool City Region High Growth Programme, and is part funded by the European Regional Development Fund. Under current Public Procurement Regulations there is no formal tender procedure, but a detailed written quotation is required**

2) Conditions of Quote

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this quote process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your quote at any stage of this exercises. This applies, whether or not your organisation is successful.