



BioGrad™

REQUEST FOR QUOTATION

Background

Since 2014 BioGrad Limited has become the UK's leading laboratory-based learning provider for scientists, attracting elite scientists from 526 institutes in 21 countries per year.

In 2020, the company pivoted in response to the Covid-19 pandemic, creating BioGrad Diagnostics - providing a responsive and dynamic Covid-19 testing facility. BioGrad helped to keep the country's schools open during the crisis before expanding the service to businesses and the wider public. BioGrad is now accredited by UKAS, the independent United Kingdom Accreditation Service responsible for determining the technical competence and integrity of organisations offering testing, calibration and certification services.

The business has recently purchased 61 Stephenson Way, Wavertree Technology Park which requires a full refurbishment.

Requirement : Reception Seating / Lighting

- To supply and install 2 x corner style booths
- Supply 1 x nesting coffee tables
- To supply and install 2 x large pendant lights (reception area), 2 x pendant lights for seating areas

Deliverable Timescale

We expect the project to commence no later than 13th December 2022 and to be completed by 30th January 2023

Indicative Budget – £8,000 - £12,000

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Cost 30%

Does supplier offer value for money.

Deliverability Within Specified Timescales 20%

Supplier must demonstrate they can deliver the requirement to timescales above

Meeting Specification Details 20%

Supplier must demonstrate all specifications met

Supplier Suitability 30%



Supplier must demonstrate they have the capability to deliver the requirement

Scoring Methodology

4 Excellent	Proposal meets, and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Deadline and Submission

Proposals for consideration are required by: 5pm on 12th December 2022 either electronically or by post to:

Matthew Fagan - matt.fagan@biograd.co.uk

61 Stephenson Way

Wavertree Technology Park

Liverpool

L13 1HD

Date Published 28 November 2022

- 1) **This project is part of the Liverpool City Region High Growth Programme, and is part funded by the European Regional Development Fund. Under current Public Procurement Regulations there is no formal tender procedure, but a detailed written quotation is required**

2) **Conditions of Quote**

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this quote process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your quote at any stage of this exercises. This applies, whether or not your organisation is successful.