



REQUEST FOR QUOTATION TO SUPPLY COFFEE ROASTER

Bean Coffee are an independent coffee roasters based in Liverpool. With 20 shops across the north west. With a new website and marketing plan, we have plans to grow significantly in 2023

Requirement

A New Coffee roaster that can meet our projected roasting capacity, as efficiently as possible.

Deliverable Timescale

Delivery and installation must be completed by of June 2023

Indicative Budget – Planned cost to be between £100,000 and £190,000

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Cost 10%

Does supplier offer value for money.

Deliverability Within Specified Timescales 20%

Supplier must demonstrate they can deliver the requirement to timescales above

Meeting Specification Details 50%

Supplier must demonstrate all specifications met

Supplier Suitability 20%

Supplier must demonstrate they have the capability to deliver the requirement

Scoring Methodology

4 Excellent	Proposal meets, and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Deadline and Submission

Proposals for consideration are required by: 12pmGMT on **09/12/22**

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European Union

European Regional
Development Fund



1) This project is part of the Liverpool City Region High Growth Programme, and is part funded by the European Regional Development Fund. Under current Public Procurement Regulations there is no formal tender procedure, but a detailed written quotation is required

2) Conditions of Quote

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this quote process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your quote at any stage of this exercises. This applies, whether or not your organisation is successful.