



## Request for Quotation

### Consultancy in Agile Software Project Management

#### Background

Entire AI is a newly founded company building an Artificial Intelligence (AI) platform to gather information and distribute research in crucial science areas of pharmaceuticals, energy, and engineering. Our platform can capture and make sense of vast open literature sources and allow SMEs and big companies to build value in their information assets. Entire AI is based in the Liverpool region and is building its team over the next 12 months, with a product launch early next year. The founders of Entire AI have many years of scaling valuable companies with investments, offering enormous potential for Entire AI's exciting journey ahead.

#### Services Requested

Entire AI needs enthusiastic people who have the energy to find the right solution. A passion for technology will be essential to keep up to date with the latest technologies professionally. We are looking for a supplier who can spot problems and opportunities before they happen and find ways to improve our work. A supplier committed to making customers, stakeholders and colleagues successful, an excellent communicator, listener and collaborator who builds trusted partnerships by delivering what you say, when you say.

A supplier able to manage software teams in producing a codebase of tools which help our customers implement accelerated machine learning applications on their devices. The successful supplier will be working with Senior Artificial Intelligence and Machine Learning experts and senior stakeholders at all stages of the development, from requirements through to design, development, and support. Services requirements are;

- planning and implementing agile projects with;
  - Software engineers.
  - Scientists in pharmaceuticals, energy etc.
  - Non-technical specialists such as lawyers and Intellectual Property specialists.
- defining project scope, goals and deliverables in our projects.
- defining tasks and required resources.
- creating and manage a schedule and project timeline for Entire AI's projects.
- working with the founders to provide track deliverables.
- providing support and direct team management.
- providing lead quality assurance.
- monitoring and report on project progress.
- presenting to stakeholders with reports on progress as well as problems and solutions.
- implementing and managing change when necessary to meet project outputs.
- providing evaluation and assess the results of the project with Entire AI's founders.



METROMAYOR  
LIVERPOOL CITY REGION

STRATEGIC INVESTMENT FUND



### **Deliverable Timescale**

Start Date: - 30th November 2022; End Date:- 31st March 2023

### **Indicative Budget**

£17,000

### **Evaluation Criteria**

Quotations will be assessed and scored on the following criteria:

#### ***Quality/ Technical Merit (50%)***

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

#### ***Delivery Timescale (20%)***

Supplier must demonstrate they can deliver the requirement to timescales above.

#### ***Cost/Value for money (30%)***

Does supplier offer value for money. This will not necessarily be the cheapest quote.

### **Scoring Methodology**

4 Excellent	Proposal meets and in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

### **Proposal Format**

Proposals should clearly demonstrate how they meet the requirement set out above. Please send proposals to [procurement@entireai.co.uk](mailto:procurement@entireai.co.uk).

### **Deadline and Submission**

Proposals are required by 1 December 2022 by Email at [procurement@entireai.co.uk](mailto:procurement@entireai.co.uk) referencing Tq155

### **Date Published**

14<sup>th</sup> November 2022

### **Conditions of Tender**

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercise. This applies whether or not your organisation is successful.

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