

Enspec Power Ltd
REQUEST FOR QUOTATION
ERP System

Background

Enspec Power Ltd. is an electrical engineering firm specialising in Power Quality and Grid Connection, formed in 1999, registered in St Helens, with a manufacturing site near Newcastle and an incorporated office in the USA. Enspec helps large energy generators (major wind farms, solar farms, hydroplants, etc) and large energy users (manufacturers, hospitals, treatment centres, etc) with power quality consultancy and solutions, falling under both classifications of consultancy and manufacturing. About 80% of our client based is developing renewable energy farms who are looking to secure grid connection agreements. They therefore need to prove Grid Code Compliance, which is done through a series of Power System Studies. If non-compliances are identified, we can design, manufacture and commission solutions including Harmonic Filtration, Reactive Compensation and Point on Wave Switching to solve the issues and therefore gain the grid connection agreements.

Requirement

As part of a fast-growing industry and growth strategy, Enspec is looking to implement a new ERP that will cover the areas of Marketing management / tracking, CRM, Accounting (must be VAT compliant), Sales, Purchases, Inventory, Manufacturing, Project Management / Timesheets, and HR related activities such as holiday booking and recruitment process management. Each app or system should work together in order to pull reports such as profitability reports, extract data for financial forecasting and forecast operational issues like employee growth necessity or project bottlenecking. The system also needs a capability of establishing different businesses in different countries, outlining different accountancy/tax requirements as required.

We have different employees who would fall under different tier access, and the system should have a capability of displaying certain amounts of data based on user type. However, a minimum of 21 employees would need a capability of logging timesheets. This we hope to scale to 30 employees by the end of 2024.

Full system set up and training should be included within the quote.

If more information is required, please contact mara.rastall@enspecpower.com.

Deliverable Timescale

Quotation due by 1st of February 2023

Implementation to begin 6th of February 2023.

System to be live with employee training to begin by March 31st 2023.

Evaluation Criteria

1	The proposed system's capabilities and functionality (Is it a full, single system ERP? Does it meet our brief?)	20	%
2	User interface and visual look	15	%
3	Total Cost	15	%
4	Clear demonstration of a system that pulls information from all departments and automates information to avoid duplication.	20	%
5	Reporting and forecasting capability	20	%
6	Delivery Timescales	10	%

Scoring Methodology

4 Excellent	Proposal meets and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above. Demos of systems with case studies from agencies of how they've implemented similar customisations is preferred.

Deadline and Submission

Proposals for consideration are required by 17:30 on Wednesday February 1st, 2023
For Attention of Mara Rastall mara.rastall@enspecpower.com

Date Published 11/01/23.

SUPPLIERS: Please read the following BEFORE preparing your proposal/quote

1) This work is part funded by the European Regional Development Fund.

2) ERDF Indicative Budget

This work will be part funded though the **European Regional Development Fund**. The project falls within the ***£2,500 - £24,999** bracket and therefore, under current Public Procurement Regulations, there is no formal tender procedure, but a detailed written quotation is required.

(*NB this figure is the ERDF regulations figure. IT IS NOT THE BUDGET FOR THIS PROJECT)

3) Conditions of Tender

Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.

We reserve the right to discontinue this tender process at any time and not award a contract.

You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.