



Request for Quotation

Exhibition Design Consultation

Background

Big Heritage CIC was founded in 2011 as a not-for-profit community interest company to connect communities and audience to their shared heritage.

Our focus is on putting people at the heart of heritage. By giving people a sense of ownership over their shared past, they are much more likely to understand it, appreciate it and further understand their own place in a fast-changing world.

We have received countless regional and national awards for our work in heritage interpretation, community impact and engagement, innovation in business, environmental impact and destination tourism & marketing.

Our Services include Community archaeology, Museum Curation, Heritage Interpretation, Event Management, Digital innovation, Pop-Up Exhibitions, Public Engagement, Bespoke Education initiatives, Volunteer training and development, Historic site management, Desk Based heritage assessments, Tour and guide development and delivery and Archive services.

Requirement

Our company recently acquired Wirral Transport Museum. We are seeking a skilled 3D designer to help us bring our vision to life for a revitalised exhibition.

The project will involve creating 3D models of the building as it currently exists, then working with us to create a new exhibition plan that maximises the visitor engagement with collection. The designer will also be responsible for providing options appraisals based upon their 3D plans as to whether we should consider reducing the collections or extending into the outside yard area.

We are looking for a designer with strong capability in 3D modelling, as well as knowledge of the latest software and hardware tools for designing interactive exhibits. The ability to work with a team of professionals, including architects and exhibit designers, is also important.

The results of this work will be used to support funding applications.

Deliverable Timescale

Start – ASAP: Complete by 31 May 2023

Indicative Budget

The indicative budget is in region of £20,000

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Quality/ Technical Merit (50%)

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

Delivery Timescale (20%)

Supplier must demonstrate they can deliver the requirement to timescales above.

Cost/Value for money (30%)

Does supplier offer value for money. This will not necessarily be the cheapest quote.

Scoring Methodology

4 Excellent	Proposal meets and in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

Deadline and Submission

Proposals are required by 31 March 2023 electronically to Dean Paton, CEO Big Heritage CIC at dean@bigheritage.co.uk

Date Published

16th March 2023

This work is part funded though the European Regional Development Fund

Conditions of Tender

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.